Updated: February 3, 2026

Candidacy Checklist

Name of Candidate: _____ Preferred Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Initial Path to Candidacy

Completed	Step	Date
_____	Professing member of a Global Methodist Church for at least one year	_____
	Name of church: _____	
_____	Meet with local pastor or presiding elder: _____	_____
_____	Recommendation by Pastor/Staff-Parish Relations Committee	_____
_____	Recommendation by Charge Conference	_____
_____	Secondary school diploma or equivalent	_____
_____	Complete the Global Methodist Church online application	_____
_____	Criminal background check and credit check	_____

Discernment Period

_____	Minimum six-month discernment period	_____
_____	Work through candidacy guidebook with mentor (and group, if possible)	_____
	Name of mentor: _____	
_____	Completion of ethics and boundaries training (through CongregationU)	_____
_____	Completion of child protection training (through Ministry Safe)	_____
_____	Psychological evaluation	_____
	Name of evaluator: _____	
_____	Written statement of call	_____
_____	Initial interview with the Board of Ministry	_____
_____	Certified Ministry Candidate	_____

Comments:

Ministerial and Spiritual Formation Leading to Ordination as Deacon

Continuation of formation and mentoring.

If you are serving as a Supply Pastor or Transitional Local Pastor, you have three years to qualify as deacon.

Completion of educational requirements

Please indicate whether candidate is operating under the

Transitional Book of Doctrines and Discipline (TBODD) ¶ 407 _____

or the 2024 *Book of Doctrines and Discipline* (BODD) ¶ 507 _____

•Candidates beginning their education after January 1, 2025 will operate under the BODD.

•Under the TBODD the candidate must complete 5 or 6 courses to be ordained deacon and then must complete the remaining 4 or 5 courses. Courses may be taken as part of a degree program or by Course of Study.

•Under the BODD the candidate must complete all 10 courses to be ordained deacon.

•PLEASE ATTACH TRANSCRIPT WORKSHEET INDICATING COURSE COMPLETION PROGRESS

Completed	**Step**	**Date**
_____	Completion of 5 or 6 courses *or* completion of 10 courses	_____
_____	Written answers to the Deacon questions (BODD ¶ 509.1) – around 15 pages	_____
_____	Ordination interview with Board of Ministry	_____
_____	Approval by the Board of Ministry	_____
_____	Approval by the Clergy Executive Session	_____
_____	Ordination as a Deacon	_____
_____	Completion of remaining 4 or 5 courses if not already completed	_____

Ministerial and Spiritual Formation Leading to Ordination as Elder

•Under the TBODD the candidate must complete 6 additional courses to be ordained elder and then must complete the remaining 4 courses. Courses may be taken as part of a degree program or by Course of Study.

•Under the BODD the candidate must complete all 10 additional courses to be ordained elder.

•PLEASE ATTACH TRANSCRIPT WORKSHEET INDICATING COURSE COMPLETION PROGRESS

_____	Minimum service 2 years as a deacon	_____
_____	Completion of 6 *or* 10 courses	_____
_____	Ordination interview with Board of Ministry	_____
_____	Written answers to the 20 historic questions (BODD ¶ 508)	_____
_____	Approval by the Board of Ministry	_____
_____	Approval by the Clergy Executive Session	_____
_____	Ordination as an Elder	_____
_____	Completion of remaining 4 courses if not already completed	_____