GLOBAL
METHODIST CHURCH

MIDSOUTH CONFERENCE

Certified Lay Minister Certification Process Checklist

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone/s: _____ E-mail: _____

Church Membership: _____

Certification—¶ 502 BOOK OF DOCTRINES AND DISCIPLINE

_____ Professing member of a local Global Methodist Church (or its predecessor) for at least two years.

_____ Satisfactory completion of a course in lay ministry, approved by the Commission on Higher Education and Ministry, covering the church's doctrine, history, polity, and basic Bible knowledge as follows (please indicate the date taken):

_____ Global Methodist History, Polity, Theology

_____ Congregational Care and Ethics

_____ Mission and Evangelism

_____ Understanding the Call; Spiritual Gifts

_____ Basic Bible Training

_____ Satisfactory completion of at least one advanced course in lay ministry, approved by the Commission on Higher Education and Ministry, on an area of ministry (e.g., preaching worship, leading, caring ministry, etc.) Coursework or training in other settings may be counted to meet this requirement at the discretion of the board of ministry.

_____
Course completed and date of completion

NOTE: If any or all these courses were taken in another conference, please include documentation

_____ National background check.

_____ Written recommendation by the pastor and endorsement by majority vote of the pastor-parish relations committee and charge conference.

_____ Interview and approval by the annual conference board of ministry.

Recommended for certification by MidSouth BOM: _____ Yes _____ No

If no, state reason(s): _____

_____

Date: _____ BOM Chair: _____

Recertification—¶ 502 Book Of Doctrines and Discipline
(Required every 3 years)

_____ Submitted an annual report to charge conference and annual conference board of ministry outlining what ministry had been done during the year and giving evidence of satisfactory performance.

_____ Endorsement by majority vote of the charge conference annually.

_____ Year One _____ Year Two _____ Year Three

_____ Written recommendation for renewal by the pastor.

_____ Obtained recommendation for recertification from presiding elder.

_____ Completion of an additional national background check every three years.

_____ Satisfactory completion of at least one additional course in lay ministry, approved by the Commission on Higher Education and Ministry, in the last three years.

_____ Interviewed with BOM for recommendation of recertification.

Recommended for recertification by MidSouth BOM: _____ Yes _____ No

If no, state reason(s): _____

Date _____ BOM Chair: _____

CERTIFIED LAY MINISTER
MidSouth Board of Ministry
RECOMMENDATION FORM
For Certification

Name: _____ Name of Church: _____

Address: _____ Church Address: _____

City/State/Zip: _____ City/State/Zip: _____

Phone: _____ District: _____

Work Phone: _____ Church Phone: _____

Email: _____

Recommendation of Pastor and Pastor-Parish Relations Committee

We recommend this person to be certified as a lay minister.

Date: _____ Signed: _____
(Pastor)

District:_____

Recommendation of Charge Conference

The charge conference of _____ Church recommends

_____ to be certified as a lay minister.

Date: _____ Signed: _____
(Chair of the Church Council/Administrative Board)

Date: _____ Signed: _____
(Presiding Elder)

CERTIFIED LAY MINISTER
MidSouth Board of Ministry
RECOMMENDATION FORM
For Recertification

Name: _____ Name of Church: _____

Address: _____ Church Address: _____

City/State/Zip: _____ City/State/Zip: _____

Phone: _____ District: _____

Work Phone: _____ Church Phone: _____

Email: _____

Recommendation of Pastor and Pastor-Parish Relations Committee

We recommend this person to be recertified as a lay minister.

Date: _____ Signed: _____
(Pastor)

District:_____

Recommendation of Charge Conference

The charge conference of _____ Church recommends

_____ to be recertified as a lay minister.

Date: _____ Signed: _____
(Chair of the Church Council/Administrative Board)

Date: _____ Signed: _____
(Presiding Elder)